



INTERVIEWEE RELEASE FORM FOR ORAL HISTORY INTERVIEW RECORDINGS

I, _____, (Interviewee) hereby give this interview recorded on _____ (date of interview), and all subsequent materials to the City of Troy for its Troy Historic Village (THV) Collections administered by the Troy Historical Society (THS) pursuant to an Agreement with the City.

I understand and agree that this interview may be made available for research and such public programming as THS or the Executive Director of THV may determine unless noted in the attached addendum. This may include use of the interview material in live or recorded programs for radio, television, cable, or any electronic publishing that is not for profit including being made available on the internet for educational and research purposes. The product of this interview, in whole or in part, may also be used for educational purposes in schools and other institutions. Transcripts of this interview may be made available in an online-searchable format for purposes of education and research to the general public. All of the foregoing uses of the interview are hereafter referred to as "publication".

I understand that personal information such as address, phone number, interviewee's name, children or other family member's names will/can be omitted as I request in writing to the Executive Director of THV prior to first publication of the interview, and that prior to first publication THS will share a draft of the transcribed (text) interview for review by the interviewer and the interviewee, at which time omissions and retractions can be made. After such review, no further additions, retractions, omissions, or other changes may be made to the interview or its transcript without the written consent of THS or the Executive Director of THV.

INTERVIEWEE (sign)

DATE

INTERVIEWEE (print)

INTERVIEWEE CONTACT INFORMATION

First and Last Name: _____

Phone: _____

Email: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Date of Birth: _____



INTERVIEWEE RELEASE FORM ADDENDUM FOR ORAL HISTORY INTERVIEW RECORDINGS

Restrictions on Access to Oral History Interview Materials

If you would like to place restrictions on how your oral history interview materials may be stored and used, please give us instructions below. We have supplied guidelines for common ways in which interviews are sometimes restricted. **Please initial any categories of restrictions you would like to apply, if any.**

Because of the internet, it is possible to make your oral history interview materials available to anyone in the world. If such wide access makes you uncomfortable, there are three ways you can control access to your oral history interview materials:

_____ Materials may be made available for research and such public programming as the Troy Historical Society or the Executive Director of the Troy Historic Village may determine. This means anyone could access your interview on the internet.

_____ Materials may be made accessible on the internet to the Troy Historical Society. This means only people formally associated with the Troy Historical Society or members of the public visiting Troy Historic Village can access your oral history interview on the internet.

_____ Materials may be made accessible to researchers at Troy Historic Village only. This means only people who work or volunteer for Troy Historic Village (or the Troy Historical Society) can access your oral history interview.

_____ After _____ years my oral history interview may be made accessible via the internet for the public. This means anyone on the internet could access your oral history after the number of years stated.

Other: _____

The representative of the Troy Historical Society listed below has formally reviewed this document with the Interviewee.

TROY HISTORICAL SOCIETY (sign)

DATE

TROY HISTORICAL SOCIETY (print)